

2027 Research Student Application for Admission

What is the Research Student Program?

The Research Student Program is designed for individuals who wish to dedicate themselves to specialized research on a specific topic at Toyota Technological Institute (TTI) for an approved period under the guidance of a faculty supervisor. Please note that no degree, qualification, or academic credit is awarded through this program. Furthermore, research students are not permitted to engage in other full-time employment. Applicants must thoroughly review and confirm these conditions prior to submitting their application.

1. **Term:** 1 year (If permission is granted, the applicant may stay for a longer period.)

Starting Month for Spring Semester: April

Starting Month for Fall Semester: October

2. **Applicant's Qualifications:** University graduate
3. **Application:** Applicants are required to obtain the acceptance of a TTI supervisor prior to the application and send or bring the documents shown below to the administration office.

4. **Application period:**

For Spring semester, 2027 — October 1-31, 2026

For Fall semester, 2027 — April 1-30, 2027

5. **Documents to be submitted:**

No.	Document	Details & Notes
①	Application Form for Research Student	Designated University Form
②	Personal Information Sheet	Designated University Form
③	Transcript of academic grades/scores	Issued by applicant's home/graduating university *Applicants who graduated from a university in China: Please refer to the instructions for Chinese University Graduates below the table.
④	Degree certificate	Issued by applicant's home/graduating university *Applicants who graduated from a university in China: Please refer to

No.	Document	Details & Notes
		the instructions for Chinese University Graduates below the table.
⑤	Document to prove payment of entrance examination fee	Receipt or transfer record (12,000 JPY)
⑥	Declaration of Applicable Specific Categories	Designated University Form
⑦	Letter of recommendation	Issued by the applicant's academic advisor at their home/graduating university, the dean/head of their department, or an equivalent authority
⑧	Certificate of language proficiency	Applicants from countries where English is not an official language must have JLPT N2 or above, TOEFL iBT® 62 or above, or TOEIC® L&R 600 or above, and submit the original official score report for either exam. * Only scores from exams taken within 2 years of the application date are valid. [JLPT Score Direct Mailing Instructions] Must have the official original "Certificate of Result and Scores" sent directly from the JLPT issuing organization to TTI. 【 Address: Office of International Relations, Toyota Technological Institute, 2-12-1 Hisakata, Tempaku-ku, Nagoya, Aichi 468-8511, Japan】 As issuance may take time, after completing the online application, please print the confirmation screen showing your application completion and send it to TTI. (A screenshot sent via email is also acceptable.)
⑨	Certificate of Financial Support	See Section 6: Financial Support Documentation Details below. All documents must be issued within 3 months of application date and written in Japanese or English.
⑩	Certificate of Attendance at Japanese Language Institution	Designated University Form * Mandatory if you have studied at a Japanese language school in the past

No.	Document	Details & Notes
	(Applicable Applicants Only)	Submit the Designated University Form to your Japanese language school and include the officially sealed certificate—issued within 3 months of the application date—along with your other application documents
⑪	Detailed research plan and specifications of technology to be provided	Prepared by the hosting supervisor

*If you choose to send the documents by postal mail, please make sure to have them sent by registered mail.

*Submitted documents will not be returned.

* Please be advised that in the course of enrollment procedures or other administrative matters, all or part of the submitted application documents may be provided to public authorities, such as the Immigration Services Agency, if a formal request for information is made.

[For Graduates of Universities in China]

Must have the following official English verification reports sent directly from CHSI (or CHSI Japan Agency) to TTI via email or postal mail:

- Higher Education Qualification Certificate (Verification Report or Online Verification Report)
- Academic Transcript (Verification Report with official seal/stamp)
- Degree Certificate (Online Verification Report proving the conferral of a Bachelor's Degree)

【Address :Office of International Relations, Toyota Technological Institute 2-12-1 Hisakata, Tempaku-ku, Nagoya, Aichi 468-8511, Japan】

【E-mail: kokusaika@toyota-ti.ac.jp】

Note: As issuance may take time, after completing the online application, please print the confirmation screen showing your application completion and send it to TTI. (A screenshot sent via email is also acceptable.)

6. Financial Support Documentation Details (Item⑨)

General Requirements:

- Documents must be issued within 3 months of application and in Japanese or English.
- If multiple supporters are involved, please submit a separate set of documents for each.
- The minimum balance required is 2,000,000JPY for 1 year, which must cover tuition and living expenses for the period of enrollment.

(A) Self-Financed Applicants

1. Bank Balance Certificate (Original)
2. Copy of Bank Passbook (Past 1 year, including cover page; for the account corresponding to the

balance certificate)

(B) Sponsored Applicants (Parents/Relatives in principle)

1. Statement for Sponsor of Financial Support (Designated University Form)
2. Bank Balance Certificate of the sponsor (Original)
3. Copy of Bank Passbook of the sponsor (Past 1 year, including cover page; for the account corresponding to the balance certificate)
4. Income Certificate for the past 1 year (Original)
5. Certificate of Employment (Original)

Self-employed: Original business registration or license.

6. Proof of Relationship (Original Certificate of Residence / Family Register Copy)

Chinese nationals: Original Notarized Family Relationship Certificate.

[Additional Documents if Supporter Resides in Japan]

7. Proof of Residence in Japan (Copy of Residence Card [both sides] or Original Residence Certificate(juminhyo))
8. Withholding Tax Slip (*Gensen Choshuhyo*) (Original, past 1 year)
9. Tax Return Form [Client Copy] (Copy, past 1 year)

(C) Scholarship Recipients

1. Certificate of Scholarship Award (Original)

Must state recipient's name, award period, organization name, monthly amount, and issue date (e.g., JASSO Reservation Notice).

7. Evaluation

Evaluation of the applicants is carried out by document screening and interview.

Information about the date of the interview will be sent together with the result of the document screening.

8. Entrance Examination Fee

Entrance examination fee is 12,000 JPY. Applicants are requested to transfer the specified amount to the Toyota Technological Institute's bank account, and send the transfer receipt to the Institute along with the application documents stated in section 5.

Please note that the application without a successful payment will be regarded incomplete, and thus not qualified for evaluation.

Applicants living outside Japan, please transfer the entrance examination fee to the following bank account.

Bank Name	Citibank, N.A.
Branch	Tokyo
Bank Address	Otemachi Park Building, 1-1-1, Otemachi, Chiyoda-ku, Tokyo 100-8132
Swift code	CITIJPJT

Account number	5158938016
Beneficiary's name	Toyota Technological Institute
Beneficiary's address	2-12-1 Hisakata, Tempaku-ku, Nagoya, Aichi, Japan

Applicants living in Japan, please transfer the entrance examination fee to the following bank account.

Bank Name	Mitsubishi UFJ Bank (三菱 UFJ 銀行)
Branch	Nonami (野並支店)
Branch Number	697
Account Type	Savings (普通口座)
Account number	1108139
Beneficiary's name	ガク) トヨタガクエン トヨタコウギョウダイガク

*When making a payment at a bank, please enter your first and last name as the remitter.

9. Registration

Successful applicants will receive an acceptance letter and registration guidelines.

The registration must be completed by the due date, which will be sent separately.

10. Payment

Admission fee: 130,000 JPY

Research fee: 175,000 JPY for 6 months

Note:

1. The fees are non-refundable.
2. Should the research conducted by the research student require extra expenses, Toyota Technological Institute may charge him/her fees other than those mentioned above.
3. Should the research student enroll for multiple years, the amount of the research fee will remain the same as that of his/her first year.

For inquiry: Office of International Relations, Toyota Technological Institute

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